

Fellowship Match Waiver Requests

Recognizing that the Neuro-Oncology Fellowship Match is considered a binding agreement between the Candidate and the Program, the Society for Neuro-Oncology Fellowship Match Committee has established a formal protocol that will govern the process regarding Match Waiver Requests by both candidates and programs. As established in the [Match Participation Agreement](#), section 5.0 “A Match is a binding commitment on both the fellowship candidate and the fellowship program. Fellowship programs and fellowship candidates are not authorized to release each other from a match; rather a release of a match may only be made by the match committee, pursuant to the waiver provisions outlined in this agreement. Participants understand that waivers are not automatic, and are granted in only rare circumstances.

Waiver Requests

Candidate:

SNO will consider waiver requests for matched candidates in extenuating circumstances only, which may include, but are not limited to:

- Health issues (candidate or immediate family) that would prevent the candidate from fulfilling his or her duties. SNO may request medical documentation or other information. Immediate family considered as spouse/life partner, children, or parents only
- Personal hardship – to be evaluated on a case-by-case basis
- A substantial, documented change within the matched program

Program:

SNO will consider waiver requests by matched programs in extenuating circumstances only, which may include, but are not limited to:

- Sudden change or lack of institutional funding or program closure – additional documentation may be requested
- Post-match discovery that the candidate mis-represented his or her qualifications or licensing. Specific documentation will be requested
- Candidate’s medical license has been suspended by his/her state medical board

Waiver Forms

Candidate:

Candidate shall file a formal [Match Waiver Request Form](#) and provides a detailed explanation as to why he/she is requesting the release. Upon request, the candidate may be asked to provide additional information as required by the Fellowship Match Committee.

Program:

Program Chair shall send a letter, on institutional letterhead, requesting the Candidate release, including a detailed rationale for the request.

All waiver requests are to be submitted to the Society for Neuro-Oncology Administrative Office via email, info@soc-neuro-onc.org

Timeframe

Upon receipt of the initial documents, the SNO Fellowship Match Committee will meet to discuss the request and may or may not involve the SNO Board of Directors, Officers or Executive Director in their deliberations/evaluation. SNO may request additional documentation from one or both parties to aid in the investigation.

During this time, neither the Program nor the Candidate shall communicate with each other regarding the specifics or outcome of either withdrawal request.

The SNO Fellowship Match Committee decision shall be communicated within 15 days from the receipt of any supplemental documentation that has been requested. As noted in Section 5.4 of the [Match Participation Agreement](#), the decision shall be considered final and is not subject to arbitration.

Sanctions:

Should the SNO Fellowship Match Committee determine that the agreement between the program and the candidate has been violated, sanctions may be assessed at the discretion of the committee. Refer to section 8.0 in the [Match Participation Agreement](#).